**Meeting Minutes**

Members Present (6 of 6):

* Katie
* Logan
* Max
* Ethan
* Sam
* Dylan

Tuesday, January 23rd from 5:00 – 7:00 pm

* Decided that February 5th would be the group deadline for the Requirement deliverable, i.e. every member must have their assigned portion of the document complete by that date, so that the whole group can revise it as a whole and make necessary changes before the actual deadline on February 8th.
* Everyone has read the Requirements template, and has a good understanding of what is discussed within.
* Had an in depth discussion about the interface and general functionality of the software. We drew up a basic concept of the complete layout, specified how different types of users would interact with the system, and how the underlying system would operate from a high level overview. This discussion was necessary in order to begin the object-oriented analysis of the software by way of CRC modeling.